



# Computer Club

Tuesdays: July 2, 9, 16, 23

## Basic Computer Skills

10:00 am - 12:00 pm

To register: <https://is-gw.ca/series/computer-club-basic-computer-skills/>

Join us, in person at ISGW, to learn basic computer skills that include:

- Using the mouse and keyboard
- Using and setting up an email account
- Using Google docs, sheets, etc.
- Using internet search engines to find information

**Participants who attend all 4 sessions (8 hours) will receive a certificate of participation.**

## Job Applications

2:00 pm - 4:00 pm

To register: <https://is-gw.ca/series/computer-club-job-applications/>

Join us, in person at ISGW, to learn computer skills related to applying for jobs, including:

- How to sign up to job boards
- How to upload your resume
- Applying for jobs online

For more information, or help to register, contact:

**Tarik Belmqaddem**

519-836-2222, ext. 227

[tbelmqaddem@is-gw.ca](mailto:tbelmqaddem@is-gw.ca)

104 Dawson Road, Unit 102, Guelph, ON N1H 1A6

T: 519-836-2222 F: 519-837-2884 [www.is-gw.ca](http://www.is-gw.ca)

Need a job?

We can help.

## Employment Readiness at Immigrant Services

Our employment services help prepare clients for financial independence. We meet one-on-one with clients to provide:

- employment **needs assessment** and referrals
- **resume** critique and development
- assistance with career pathways planning, **job search** and **interview skills**
- **volunteer placement** in the community to gain workplace experience



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